

**JOHN WARD**  
Director of Corporate Services

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## Notice of Meeting

### To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** which will be held in the **Committee Rooms, East Pallant House** on **Tuesday 19 July 2022** at **2.00 pm** for the transaction of the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

**DIANE SHEPHERD**  
Chief Executive

7 July 2022

### NOTES

**Prior to the meeting members will have the opportunity to attend Ask SLT from 12.45pm - 1.30pm. Please note this is for members only and will be followed by a break at 1.30pm - 2.00pm**

### AGENDA

- 1 **Minutes** (Pages 1 - 10)  
The Council is requested to approve as a correct record the minutes of the meeting held on 17 May 2022.
- 2 **Urgent Items**  
The Chair will announce any urgent items which due to special circumstances are to be dealt with under Late Items.
- 3 **Declarations of Interests**  
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 4 **Chair's Announcements**  
Apologies for absence will be notified at this point.  
  
The Chair will make any specific announcements.
- 5 **Public Question Time**  
In accordance with Chichester District Council's scheme for public question time the Council will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner

will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

## **RECOMMENDATIONS FROM THE CORPORATE GOVERNANCE AND AUDIT COMMITTEE**

**6 Annual Governance Statement and Corporate Governance Report 2020-21**  
(Pages 11 - 39)

Members are requested to consider the Annual Governance Statement and Corporate Governance Report 2020-21 and its appendices (attached to the agenda pack) and make the following resolution as recommended by the Corporate Governance and Audit Committee at its Special meeting on 6 June 2022:

**That the draft Annual Report on Corporate Governance at appendix 1, the Annual Governance Statement 2020-2021 (appendix 2), and Internal Audit and Corporate Investigations Annual Report 2020-2021 (appendix 3) be approved by Full Council.**

## **RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEE**

**7 OSC Annual Report** (Pages 41 - 50)

Members are requested to formally note the Overview and Scrutiny Committee Annual Report (attached to the agenda pack) as recommended by the Overview and Scrutiny Committee at its meeting on 21 June 2022. The Work Programme is attached as an appendix to the report.

## **RECOMMENDATIONS BY THE CABINET**

To consider the following recommendations of the Cabinet requiring the approval of the Council.

**8 Chichester District Council Annual Report 2021-22**

Members are requested to consider the report as set out on pages 7 - 48 of the Cabinet agenda for 5 July 2022 and make the following resolution as recommended by the Cabinet:

**That the Annual report 2021-2022 be received by the Council.**

**9 Community Support for Ukrainian Refugees as part of the Homes for Ukraine Scheme**

Members are requested to consider the report as set out on pages 7-10 of the Cabinet agenda for 7 June 2022 and make the following resolutions as recommended by the Cabinet:

- 1. That Cabinet recommends to Council that WSCC funding of £1,000 per refugee be accepted.**
- 2. That Cabinet recommends to Council to delegate authority to allocate these funds to the Divisional Manager for Communities and Customer Services as set out in para 5.2 and 5.3 to provide community support.**

10 **Cultural Grants Funding Agreement Extension**

Members are requested to consider the report as set out on pages 49 - 51 of the Cabinet agenda for 5 July 2022 and make the following resolutions as recommended by the Cabinet:

1. **That a further extension of support of £187,500 for one year be awarded to Chichester Festival Theatre to be funded from the existing revenue budget.**
2. **That a further extension of support of £130,000 for one year be awarded to Pallant House Gallery to be funded from the existing revenue budget.**

11 **Supporting You - a proposal for a holistic support service for residents in the Chichester district**

Members are requested to consider the report as set out on pages 53 - 56 of the Cabinet agenda for 5 July 2022 and make the following resolutions as recommended by the Cabinet:

1. **To create a help and support service for residents facing cumulative problems of financial, debt and other cost of living issues, run as a 2-year pilot with a review built in 6 months after going live and subject to on-going and final evaluation.**
2. **That £300,000 be allocated to come from the General Fund Reserves for staffing and operational costs for up to 2 years.**
3. **That the further detail including allocation of funding to the various elements of the proposal is delegated to the Divisional Manager Housing, Revenues and Benefits in consultation with the Director of Housing and Communities and Cabinet Members set out in section 1 above.**

#### **MOTIONS PROPOSED IN ADVANCE BY MEMBERS**

12 **Motion from Cllr Brown (Pages 51 - 62)**

Having complied with the Motions Procedure as set out in the council's Constitution the motion attached will be proposed by Cllr Jonathan Brown and if duly seconded it will then be discussed at this meeting.

Please note that a report from the Development Plan and Infrastructure Panel has been included in the pack in relation to this item.

#### **OTHER REPORTS**

13 **Urgent Decision Notice - Planning Performance Agreement for West of Chichester Phase 2 (Page 63)**

Members are requested to note the Urgent Decision Notice relating to the Planning Performance Agreement for West of Chichester Phase 2.

14 **Questions to the Executive**

Members are invited to ask a question of a member of the Executive (maximum of 30 minutes duration).

15 **Late Items**

To consider any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

16 **Exclusion of the press and public**

If required the Council is asked to consider whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

There are no restricted items for consideration at this meeting.

**NOTES**

- (1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- (2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at [Chichester District Council - Minutes, agendas and reports](#) unless they contain exempt information.
- (3) Subject to Covid-19 Risk Assessments members of the public are advised of the following:
  - a) Where public meetings are being held at East Pallant House in order to best manage the space available members of the public are in the first instance asked to listen to the meeting online via the council's committee pages.
  - b) Where a member of the public has registered a question they will be invited to attend the meeting and will be allocated a seat in the public gallery.
  - c) You are advised not to attend any face to face meeting if you have symptoms of Covid.
- (4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]

## MEMBERS

Mrs E Hamilton  
Mr H Potter  
Mrs C Apel  
Mrs T Bangert  
Mr G Barrett  
Miss H Barrie  
Mr M Bell  
Rev J H Bowden  
Mr B Brisbane  
Mr R Briscoe  
Mr J Brown  
Mr A Dignum  
Mrs J Duncton  
Mr J Elliott  
Mr G Evans  
Mrs J Fowler  
Mrs N Graves  
Mr F Hobbs

Mrs D Johnson  
Mr T Johnson  
Mrs E Lintill  
Mrs S Lishman  
Mr G McAra  
Mr A Moss  
Mr S Oakley  
Dr K O'Kelly  
Mr C Page  
Mr D Palmer  
Mrs P Plant  
Mr R Plowman  
Mrs C Purnell  
Mr D Rodgers  
Mrs S Sharp  
Mr A Sutton  
Mrs S Taylor  
Mr P Wilding